



**Launceston**  
**Police and Community Youth Club Inc**  
 PHONE: 03 6344 2411  
 EMAIL: [info@pcyclaunceston.org.au](mailto:info@pcyclaunceston.org.au)  
 ABN: 43 436 232 673

**OFFICE USE:** Customer Reference .....  
 Form Checked by ...../...../..... Staff Name .....  
 DD info entered ...../...../..... Staff Name .....

**PERSON RESPONSIBLE FOR ACCOUNT PAYMENT**

**Gymsports**

+  **Weights Gym**  **Other**

**Customer Name:**

**Address:**

Suburb \_\_\_\_\_ Postcode \_\_\_\_\_ DOB \_\_\_\_/\_\_\_\_/\_\_\_\_

Telephone (H) \_\_\_\_\_ (M) \_\_\_\_\_ Drivers Licence \_\_\_\_\_

**PARTICIPANT NAME:** \_\_\_\_\_ **DOB** \_\_\_\_/\_\_\_\_/\_\_\_\_ **CLASS NAME** \_\_\_\_\_ **CLASS**

**DAY** \_\_\_\_ **TIME** \_\_\_\_:\_\_\_\_ **\$** \_\_\_\_:\_\_\_\_ **per session**

**PARTICIPANT NAME:** \_\_\_\_\_ **DOB** \_\_\_\_/\_\_\_\_/\_\_\_\_ **CLASS NAME** \_\_\_\_\_ **CLASS**

**DAY** \_\_\_\_ **TIME** \_\_\_\_:\_\_\_\_ **\$** \_\_\_\_:\_\_\_\_ **per session**

**PARTICIPANT NAME:** \_\_\_\_\_ **DOB** \_\_\_\_/\_\_\_\_/\_\_\_\_ **CLASS NAME** \_\_\_\_\_ **CLASS**

**DAY** \_\_\_\_ **TIME** \_\_\_\_:\_\_\_\_ **\$** \_\_\_\_:\_\_\_\_ **per session**

**RECURRENT DIRECT DEBIT:** I/we understand that Direct Debits are paid as a recurrent fee, fortnightly in advance. Wherever possible fees are debited as a combined total of all class fees due that the above amounts, and debits will automatically change if the participant changes activities, classes or training hours. Direct Debit Payments will continue perpetually until PCYC receive my/our completed Cancellation Form, which is available from PCYC Reception or at the club's website: [www.pcyclaunceston.org.au/forms](http://www.pcyclaunceston.org.au/forms). I understand that term activities Direct Debits can only be cancelled to cease at the end of a term block. Weight Gym /Fitness Direct Debits can be cancelled at any time with 2 weeks' notice.

**Direct Debit from Bank Account**

BSB Number: \_\_\_\_\_ - \_\_\_\_\_ Account Number: \_\_\_\_\_

Account Holder Name: \_\_\_\_\_

**OR**

**Debit from Credit Card**

Please tick one  **Visa**

**Master Card**

Name on Card: \_\_\_\_\_

Credit Card Number \_ \_ \_ \_ \_ - \_ \_ \_ \_ \_ - \_ \_ \_ \_ \_ - \_ \_ \_ \_ \_ Expiry Date: \_\_\_\_\_

By signing below, I understand that a surcharge of 1.6% for Visa and Master Card will be added to each payment, fees may vary from year to year and will be listed on the PCYC website, I accept these conditions and fees.

I/We authorise **LAUNCESTON PCYC** to debit my/our account of the Bank identified above through the Bulk Electronic Clearing System (BECS) in accordance to the Payment Details above and as per the Service Agreement Provided. This Authorisation is to remain in force in accordance with the Terms and Conditions on this page, and the provided Service Agreement on the following page, and I/We have read and understand these conditions.

Signature of nominated account holder \_\_\_\_\_

Date \_\_\_\_\_

## **Direct Debit Request Service Agreement**

1. Launceston Police and Community Youth Club or their nominated Direct Debit (gateway) Provider will debit the bank account / credit card nominated in the Schedule of this Direct Debit Request as specified. The Debit User may, by prior arrangement and advice to me/us vary the amount or frequency of future debits.
2. Except where otherwise agreed, should the original terms & conditions of this authority need to be varied a minimum of fourteen days' notice will be provided by the business to you. Queries arising as a result of any such variation must be notified to Launceston PCYC two working days prior to the debit date the variation would apply.
3. Deferment or alteration by the customer to the debiting schedule will be considered subject to the terms and conditions of any agreement between you and Launceston PCYC.
4. If a debit item is disputed Launceston PCYC must be notified immediately. Launceston PCYC will endeavour to resolve this matter within Industry agreed time frames. Disputed debit items resolved in favour of Launceston PCYC will incur an administration fee.
5. Direct debiting is not available on the full range of accounts and as such you must check with your financial institution.
6. When a debit day falls on a weekend and/or a national public holiday all debits for that weekend or national public holiday will be processed on the PREVIOUS WORKING DAY.
7. Launceston PCYC may, under certain provisions of the "Privacy Act 1988" give information about you to a credit reporting agency. This information will be limited to repayments which are overdue pursuant to the terms and conditions of any contractual agreement between you and the business named overleaf and for which debt collection has started.
8. It is your responsibility to ensure cleared funds are available in your nominated bank account/credit card to meet the direct debit payment. If a debit is returned unpaid by your financial institution, you will be responsible for payment of the debit plus an additional (up to) \$15.00 for return fees and administrative costs incurred by Launceston PCYC. If Launceston PCYC has not received instruction to the contrary from you, we will debit both the next due payment and any overdue amounts on your next scheduled debit date.
9. This authority shall stand pursuant to the terms and conditions of any contractual agreement between you and Launceston PCYC. The administration only of this authority is conducted by Launceston PCYC and the Direct Debit (gateway) Provider acting as a billing agent for the business. The services provided by Launceston PCYC and the Direct Debit Gateway Provider are administrative only and do not extend to the provision of any services or benefits provided by the business / centre. This authority shall be interpreted and enforced pursuant to the laws of the state where the Direct Debit (gateway) Provider is based (for example, Victoria).
10. To stop or cancel a direct debit it is recommended that you contact Launceston PCYC in the first instance. Ideally by email to: [info@pcyclaunceston.org.au](mailto:info@pcyclaunceston.org.au) who will forward your enquiry to accounts or the Club Manager. A Cancellation Form must be received to completely cease Direct Debits. The terms and conditions or any agreement between you, Launceston PCYC and the Direct Debit (gateway) Provider acting on behalf of Launceston PCYC, must be complied with. However, if a dispute occurs between you and the business all enquiries regarding a stop or cancellation of a direct debit should be directed to either Launceston PCYC or your own financial institution. You will still be liable for any unpaid fees owed.
11. Launceston PCYC is a registered legal association regulated in Tasmania, the Direct Debit Gateway Provider is regulated by the Victorian Office of Fair Trading and collected funds are held in trust until disbursement. In event of fraud where Launceston PCYC is not at fault, Launceston PCYC, its employees and servant and the Direct Debit (gateway) Provider will be free of any legal liability.
12. No account records or account details will be disclosed to any person or persons except where such information is required in connection with any claim relating to an alleged incorrect or wrongful debit.
13. All enquiries in relation to refunds must be directed to Launceston PCYC.

By signing (over page) you are indicating your agreement to the above stated terms and conditions.